

JOB DESCRIPTION
Gary Community School Corporation

Job Title: Service Professional, Physical Therapist
Department: Special Education and Student Services
Reports To: Building Principal
FLSA Status: Exempt
Job Status: Full-time, Certified
Funding Source: General Fund

PURPOSE STATEMENT

To evaluate and train students in the areas of gross and fine motor function, sensory motor integration and self care to facilitate strengthening the student's participation in the education process.

ESSENTIAL FUNCTIONS

The list of duties and responsibilities is illustrative only, and is not a comprehensive listing of all the duties and responsibilities performed by this position.

- Performs evaluations on each student recommended for the Physical Therapy services.
- Provides direct and/or consultative services to students as needed.
- Provides appropriate services to help each student to function as independently as possible.
- Assesses, monitors and provides for needs in assigned school(s).
- Keeps thorough ongoing records for the individual students receiving therapy.
- Assists in proper referrals of individuals to agencies and specialists in the community as appropriate.
- Plans and monitors purposeful assignments for paraprofessional(s) and volunteer(s) and assists in evaluating their job performance.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required.
- Maintains regular attendance and punctuality.
- Assists other personnel as may be required for the purpose of ensuring an efficient and effective working environment.

SUPERVISORY RESPONSIBILITIES

Certified Physical Therapist Assistant and students.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Completing reports and evaluations to help develop the IEP for the student.
- Designing and fabricating appropriate materials and equipment to meet the needs of each student.

Skill in:

- Using a computer and related software applications.
- Using modern office equipment.

Ability to:

- Supervise any certified Physical Therapist assistant.
- Provide in-service education and serve as consultant to teachers and school staff members on topics concerning Physical and Orthopedically Impaired students.

EDUCATION AND EXPERIENCE

A Bachelors Degree in Physical Therapy from an accredited school, Masters Degree preferred. Must comply with NCA accreditation for Physical Therapist. Must comply with Board's academic standards for employment as a teacher. Experience in a school Physical Therapist setting is preferred. Must demonstrate effective oral and written communication skills.

CERTIFICATION

Must possess a Professional Licensure in Indiana as a Registered Physical Therapist.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Specific vision abilities required by this job include the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable

METHOD OF APPLICATION

Please submit a letter of interest, resume and three (3) letters of reference to:

**Gary Community School Corporation
Melisha Jones-Henderson, Executive Director of Human Resources
Human Resources Department
1988 Polk Street
Gary, IN 46407**

mjones-henderson@garycsc.k12.in.us

and

pwhittington@garycsc.k12.in.us

(Posting 9/1/16)

INTERVIEW REQUIRED

Open Until Filled

GCSC IS AN EQUAL OPPORTUNITY EMPLOYER