

PLEASE POST

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PERSONNEL VACANCY NOTICE

GARY COMMUNITY SCHOOL CORPORATION

1988 Polk Street
Gary, IN 46407

M. Jones-Henderson, Executive Director
Human Resources Department

Dr. Peggy Hinckley, Emergency Manager

POSITION: Behavior Specialist

SALARY: DETERMINED BY UNION CONTRACT

REPORTS TO: Special Education Department

PURPOSE STATEMENT

To be committed to advancement in education by implementing the FUSE technology-based curriculum. To focus on helping students use technology as a means of gaining academic success and exploring career options available in STEAM (science, technology, engineering, arts and technology) subjects. To act as a coach, to teach and lead students on project-based learning curriculum. Allow students to use the Internet and other software applications to work on project-based curriculum. To support students academically in order to develop strong advisory relationships.

DUTIES AND RESPONSIBILITIES

The list of duties and responsibilities is illustrative only and is not a comprehensive listing of all the duties and responsibilities performed by this position.

The principal responsibilities include, but are not limited to:

- Consult with the school-based Leadership Teams to identify priorities, develop action plans, and monitor progress of student SEL progress
- Provide individualized, classroom-based coaching to support teachers in implementing best practices to promote SEL, establishing supportive learning environments, and developing supportive classroom management practices
- Model best practices and teach sample lessons when appropriate
- Plan design, and lead ongoing professional learning opportunities to improve instruction for SEL;
- Provide regular updates to the Director of Special Education and Associate Director of Special Education regarding program progress
- Participate in a bi-weekly professional learning communities
- Informally observe in classrooms in which a behavior management system is utilized
- Evaluate the current behavior management system approaches in classrooms, and their effectiveness in addressing students' behaviors
- Assist in the formal or informal evaluation of problematic, individual student behavior
- Assist staff in the creation of a student behavior intervention plan and implementation of a BIP
- Review sample data collection systems and assist staff in selecting and utilizing a data collection system for individual problematic behavior or classroom management systems

- Provide sample behavioral strategies for staff related to the problematic behaviors, modeling strategies as needed
- Identify and recommend appropriate curriculum for programs serving students with significant emotional needs
- Provide training to staff in small or large group forums to enhance their understanding of problematic behaviors
- Provide training to staff in small or large group forums to enhance the skills needed to carry out behavior interventions
- Provide training in small or large group forums to provide training in safely addressing verbally or physically aggressive students
- Act as a liaison between any or all parties charged with addressing the student's problematic behaviors with a focus on improving a positive relationship between school and home
- Attend meetings and/or case conferences to review, refine, or create a student's services
- Attend three days of additional training annually

QUALIFICATIONS

- Indiana Educator License in Psychology, Social Work, Counselor, or Special Education
- Experience (3-5 years minimum) working in or with an urban education system with a focus on social, emotional, and behavioral supports strongly preferred
- Classroom teaching or clinical experience (3-5 years minimum)
- Experience providing coaching and technical assistance to peer and non-peer audiences
- Deep knowledge of instructional practices that promote supportive learning environments and build social and emotional skills
- Familiarity with Indiana SEL Standards and evidence-based approaches for SEL in the classroom
- Knowledge of best practices in Multi-Tiered Systems of Support to meet students' social and emotional needs
- Knowledge of adult learning styles and best practices for coaching and providing feedback
- Ability to develop respectful professional relationships, build trust with teachers
- Cultural competency and ability to navigate and promote sensitivity with issues of race and equity
- Ability to coordinate and collaborate with diverse groups of professionals across multiple departments and organizations
- Experience coordinating and delivering professional development for a variety of internal and external stakeholders
- Skilled multi-tasker and excellent time manager; ability to effectively achieve multiple goals and manage multiple projects simultaneously
- Strong analytical, time management, organizational and interpersonal skills
- Passion and urgency for the critical role of SEL for improving the lives of students and families throughout the district
- Proficiency in MS Office Suite (e.g., Outlook, Word, Excel and Power point)

EVALUATION

Performance of this position will be evaluated by the Principal.

CERTIFICATION

Possession of an Indiana teaching license.

ESSENTIAL FUNCTIONS

The candidate must possess the ability to:

- Speak in a clear and concise manner;
- Interpret data;
- Organize and maintain efficiency;
- Work independently and effectively;
- Meet daily attendance requirements

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Specific vision abilities required by this job include the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The FUSE studio is a non-traditional classroom, designed around flexible student learning spaces.

Required Testing

- Drug Test

Certificates & Licenses

- See Above

Continuing Educ./Training

- See Above

Clearances

- Fingerprinting/Background Clearance

METHOD OF APPLICATION:

An on-line application, to include letter of interest and resume listing training, past job experiences and responsibilities should be submitted prior to 4:30 p.m., Friday, April 13, 2018 to:

Gary Community School Corporation
Click on "Career Opportunities"
www.garycsc.k12.in.us
1988 Polk Street
Gary, IN 46407

Human Resources Department
Bulletin No. 18-02
Certified: March 27, 2018

EQUAL OPPORTUNITY EMPLOYER