

PLEASE POST

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## **PERSONNEL VACANCY NOTICE**

GARY COMMUNITY SCHOOL CORPORATION

900 Gerry Street

Gary, IN 46406

M. Jones-Henderson, Executive Director

Human Resources Department

Dr. Paige McNulty, Emergency Manager

**POSITION:**           **Teacher, Math Grades 7-12**

**SALARY:**           **To Be Determined**

**REPORTS TO:**   **Principal**

### **PURPOSE STATEMENT**

To be committed to change in education by developing an integrated curriculum. To focus on helping students use technology as a means of gaining academic success. To act as a coach to teach and lead students on project based learning curriculum. Not to train students on computer maintenance or repair, but to allow them to use the Internet and other software applications to work on project based curriculum. To develop a one to one student to computer ratio in order to help support teaching practices. To support students academically in order to develop strong advisory relationships.

### **ESSENTIAL FUNCTIONS**

The list of duties and responsibilities is illustrative only, and is not a comprehensive listing of all the duties and responsibilities performed by this position.

- Continues the development and organizes a team taught, technology based, integrated curriculum that meets state, district and school standards.
- Maximizes opportunities for student success by creating positive working relationships with students.
- Actively participates in the establishment of policies and procedures that make sense for this unique teaching and learning environment.
- Supports principles of Project Based Learning (PBL) and integration of curriculum.
- Shows confidence in working with new technology and various application packages.
- Be role model for students regarding lifelong learning and professional behavior.
- Models the learning expectations that students are to accomplish.
- Takes time to get to know each other. Encourages networking, collegiality, mutual support and deep individual and collective reflection among the staff.
- Works closely with the building Director to collaboratively lead the school through a shared decision making process.
- Being comfortable with the use of technology.
- Effectively uses computer and technology skills consistent with the school's operating standards.

- Mandatory daily collaboration amongst teachers.
- Participates in mandatory summer training.
- Team teaches and collaboratively integrates the standards from more than one curriculum base.
- Shares common planning time with teaching partners to create PBL activities to include both sets of standards.
- Creates and maintains an environment that fosters student achievement and the development of lifelong skills.
- Maintains regular attendance and punctuality.
- Assists other personnel as may be required for the purpose of ensuring an efficient and effective work environment.

### **SUPERVISORY RESPONSIBILITIES**

Students.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Using authentic assessment methods, evaluating student progress and adapting individual programs to meet student needs.
- Assisting in development of distance learning technologies.
- Teaching roles and responsibilities, being competent and willing to make a contribution to the learning experience in a variety of ways.

Skill in:

- Computer and related software applications.
- Using modern office equipment.

Ability to:

- Work cooperatively with other personnel to improve instructional programs and the overall operation of the school.
- Remain flexible, innovative and adaptive to change.
- Handle multiple roles and adjunct duties to make the school work for the students.

### **EDUCATION AND EXPERIENCE**

Experience and passion for math/science integration, passion for excellence and meaningful school reform. Ability to demonstrate effective teaching and computer skills. To be flexible, resourceful, innovative, and able to manage the design and execution of learning

experiences, both formal and informal, that are very responsive to the needs of students and the context in which learning is taking place. Must be highly qualified to teach Mathematics.

**CERTIFICATION**

Possession of a Secondary Math teaching license.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Specific vision abilities required by this job include the ability to adjust focus.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Required Testing**

- Drug Test

**Clearances**

- Background Clearance

**METHOD OF APPLICATION:**

**An on-line application, to include letter of interest and resume listing training, past job experiences and responsibilities should be submitted until filled to:**

Gary Community School Corporation  
[www.garycsc.k12.in.us](http://www.garycsc.k12.in.us)  
Click on "Employment"  
900 Gerry Street  
Gary, IN 46406

Human Resources Department  
Certified: November 18, 2019

**EQUAL OPPORTUNITY EMPLOYER**